



**NAAC Sponsored
One Day National Seminar
ON**

**REVISED NAAC FRAMEWORK: OPPORTUNITIES
FOR EXCELLENCE IN HIGHER EDUCATION**

Friday, 4th January, 2019

Seminar Proceedings

Organized by

Internal Quality Assurance Cell (IQAC)

Renuka Shikshan Prasarak Mandal's

RENUKA COLLEGE

Accredited 'B' by NAAC

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Concept of the Seminar:

In view of NAAC process being mandatory for all higher educational institutes, this Seminar is providing a platform to all those institutions in 1st, 2nd or 3rd cycle of NAAC to discuss and deliberate issues related to Revised NAAC Framework in the rapidly changing global scenario. Everything is constant in the world except change. It is quite true in each and every field and Higher education is no exception to this. Therefore, keeping this view in mind the NAAC always strives to abreast with changes in higher education keeping in view the global scenario. Likewise, the NAAC has recently brought drastic changes in the process of Assessment and Accreditation in order to make it more transparent and effective involving all the stakeholders for bringing excellence in Higher Education. Therefore, various changes have been made in the process of Assessment and Accreditation and the preparation of AQAR in order to make them complement each other. It also provides a platform to the higher educational institutions to make new policy and strategies as per the revised guidelines of the NAAC so as to compete and come up to the global expectations. With the help of the National Conference, the academicians will deliberate and discuss the new amendments in the process of NAAC so as to develop work culture to bring quality enhancement, sustenance and improvement for the overall benefits of the various stakeholders. It will penetrate the concept of excellence at the national level.

Sub- Themes

- Revised NAAC Procedures and Processes.
- Development of Quality Culture in Higher Education.
- Institutionalization of IQAC.
- Qualitative & Quantitative Metrics.
- Students Satisfactory Survey for Overall Institutional Performance.
- Use of ICT, LMS & E-Learning Resources for Creative & Innovative Teaching Learning Process.
- Innovation Ecosystem and Incubation.
- Extension, Best Practices and Institutional Distinctiveness.
- Academic and Administrative Audit.
- Preparation of Annual Quality Assurance Report (AQAR) of HEI according to revised guidelines
- Post Accreditation Initiative for quality assessment, sustenance and enhancement.
- Human Values & Professional Ethics.

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Seminar Proceedings

Editor

Asst. Prof. Abdul Shamim

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Dr. Santosh Mendhekar

Dr. Atul Mahajan

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नितिन गडकरी
NITIN GADKARI



मंत्री
सड़क परिवहन, राजमार्ग एवं पोत परिवहन
जल संसाधन, नदी विकास, गंगा संरक्षण
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Road Transport, Highways & Shipping,
Water Resources,
River Development, Ganga Rejuvenation,
Government of India

Do No.
Date : 11 DEC 2018

I am pleased to know that the Internal Quality Assurance Cell of the Renuka College, Nagpur, MS has organised One Day National Seminar on Revised NAAC Framework : Opportunities for Excellence in Higher Education. I extend my best wishes to the event and the souvenir being released to mark it.

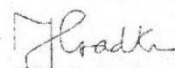
The very purpose of holding the seminar is praiseworthy as dissemination of the information of various quality parameters of NAAC among the stakeholders for quality enhancement, sustenance and improvement of institution is necessary.

The guidance and enlightenment by experts is feast for the participants and can be helpful for giving insight to the various participants to be catalytic agent of change for excellence of the higher education in the country as it can be potential for the students to stand the test of the time and face challenges.

Again, I extend my best wishes to the event, the souvenir and wish success to the efforts of the organisers.

With Regards !

Dr Jyoti Patil,
Principal,
Renuka College,
Near Bank of India,
Opposite Petrol Pump,
Besa, Nagpur, MS.

Yours,

(Nitin Gadkari)

Devendra Fadnavis
Chief Minister
Maharashtra



Mantralaya
Mumbai 400 032

17th November 2018



MESSAGE

I am happy to know that Internal Assurance Cell of Renuka College is organizing National Seminar on 'Revised NAAC Framework: Opportunities for Excellence in Higher Education' at college auditorium.

It is praiseworthy that college has decided to complete all the papers presented at this conference in the peer Reviewed ISSN journal. It will be a collectors' issue for researchers and various stakeholders dealing with quality enhancement, sustenance and improvement of the institution. I hope that this seminar will provide a springboard to the upcoming experts and will catalytic agent of change for excellence in higher education.

I wish the seminar, all success.

(Devendra Fadnavis)

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महाराष्ट्र विधानसभा



Dr. Nitin Raut

B Sc, MA, FPM (IIMA), MFA, PhD, CPL

Ex-MOS Home

Ex-MOS State Excise, Labour & Jail

**Ex-Minister, Animal Husbandry,
Dairy Development & Fisheries**

**Ex-Minister, EGS & Water
Conservation,**

Dt. 04/12/2018

MESSAGE

It is a matter of great pride for Vidarbha Region and Nagpur in particular that Internal Quality Assurance Cell (IQAC) of Renuka College, Besa, Nagpur is organizing a National Level Seminar on Revised NAAC Framework: Opportunities for Excellence in Higher Education being sponsored by National Assessment and Accreditation Council (NAAC), Bangalore for the principals, IQAC coordinators and other stakeholders from all over the country. I am immensely pleased to know that your college has been instrumental in bringing quality culture and awareness amongst the higher education institutions in this region as well as all over the country despite being located in a remote area. Bringing out the proceedings in the form of a peer-reviewed journal will surely add to the quality and impact of this academic endeavor.

I am convinced that under the able leadership of Dr. Jyoti Patil, Principal of the college, the seminar will be conducted in highly systematic manner and the proceedings will be highly fruitful and useful for the delegates coming from every corner of India.

Today holding such quality-related event is the need of the hour for all higher educational institutes. I wish the seminar to be successful and impactful.


(Dr. Nitin Raut)

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राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

डॉ. जगन्नाथ पाटिल
सलाहकार

Dr. Jagannath Patil
Adviser

30/10/2018



MESSAGE

I am glad to know that Renuka College, Nagpur, Maharashtra is organizing a One Day National Seminar on the theme **"Revised NAAC Framework. Opportunities for Excellence in Higher Education"**, and that souvenir is being brought out on this occasion.

The topic of the Seminar is extremely relevant and very much the need of the hour. I hope it will provide an opportunity for discussions and knowledge dissemination on Revised Accreditation Framework (RAF).

NAAC's RAF is designed with aim of capacity building of HEIs with new tools of quality improvement such as benchmarks, ICT integration, student engagement, innovations and value systems.

I send warm greetings on the occasion and extend my best wishes to the Principal, organizers, faculty, staff and students of the college.


(Dr. Jagannath Patil)

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Rashtrasant Tukadoji Maharaj Nagpur University

"(Established by Government of Central Provinces Education Department by Notification No.513 dated the 1st of August, 1923 & presently a State University governed by Maharashtra Public Universities Act, 2016 (Mah. Act, No. VI of 2017)

Dr. Siddharthavinayaka P. Kane
Ph. D.



डॉ सिद्धार्थविनायक प. काणे
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MESSAGE

I am delighted to know that Renuka College, Nagpur is organizing NAAC sponsored one day National Seminar on "Revised NAAC Framework: Opportunities for Excellence in Higher Education" on 4th January, 2019 and is bring out Peer Reviewed ISSN Journal containing research papers.

The main aim of this Seminar is to give the insight to the various stakeholders to be catalytic agent of change for excellence in higher education. I hope that the Seminar will disseminate information of various quality parameter of NAAC among the various stakeholders for quality enhancement, sustenance and improvement of the institution.

I extend my best wishes for successful organization of the National Seminar.

Nagpur/October 17, 2018


(S.P. Kane)

Dr. BABAN B. TAYWADE

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Dated : 23rd Oct.2018

MESSAGE

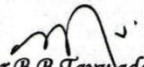
I am pleased to know that Renuka College, Nagpur is organizing NAAC Sponsored One Day National Seminar on "Revised NAAC Framework; Opportunities for Excellence in Higher Education" on Friday the 4th January 2019 and is bringing out a souvenir on the occasion, which I am sure, will go a long way in disseminating information for the benefit of the delegates.

In the era of global competition there are new challenges before Higher Education in India and in the evolution of Indian Higher Education system, the role of Institution is of immense importance so far as the sustenance and enhancement of Quality of Higher Education to be practiced at Institutional level which celebrates and provides necessary inputs to various institutions in Maharashtra.

I hope that this National Seminar will serve as a forum for exchange of ideas, experiences, collection and dissemination of information on various subjects and bring coordination in curriculum of revised process of NAAC Assessment and Accreditation at National Level.

I congratulate the Principal, Renuka College, Nagpur for Organizing the National Seminar and I am sure that deliberations will be meaningful and would focus on various aspects of the revised process of NAAC Assessment and Accreditation.

I send my greetings and best wishes to all the participants and organizers and wish the event and publication good luck and grand success.


(Dr. B. B. Taywade)
Ex-Principal

Dhanwate National College, Nagpur &
Member, Senate,
R.T.M. Nagpur University, Nagpur.

Place : Nagpur

Mr. Himanshu Gedam
President
Renuka Shikshan Prasarak Mandal, Nagpur.

MESSAGE



On behalf of Renuka College I extend my warm greetings to the dignitaries distinguished Guests, Resource Persons and delegates of this National Seminar. I am immense pleased to know that the IQAC of Renuka College is organizing One Day NAAC Sponsored National Seminar on Revised NAAC Framework Opportunities for Excellence in Higher Education. The deliberation and discussion on the present topic is the need of the hour. It will help all the stakeholders to bring quality initiatives in their institutions.

I congratulate the IQAC team and all the faculty members for bringing out the Online Peer Reviewed ISSN Journal of the Seminar Proceedings. It will certainly prove fruitful for all stakeholders.

I give my best wishes for the success of this National Seminar.

From the Principal's Desk...



It is a matter of immense pleasure and pride that National Assessment and Accreditation Council (NAAC), Bangalore has entrusted us with such a coveted task of holding this IQAC National Seminar on an extremely burning issue of New NAAC guidelines for higher educational institutes. The topic of the Seminar “Revised NAAC Framework: Opportunities for Excellence in Higher Education” has been chosen in consultation with NAAC and considering the prime requirement of all educational institutions to inculcate and imbibe the quality culture to compete with the global educational scenario.

Renuka College has a rich tradition of holding many UGC sponsored national and local conferences, seminars and capacity-building workshops successfully and publishing as many as 10 books with ISBN to inculcate research culture amongst the teachers and students. Research papers on various sub-themes have also been invited to make it more relevant and result oriented. Selected papers after peer-review assessment will be published in an International online journal with ISSN and an impact factor of more than 4.2.

The Seminar will focus on the quality-culture in higher education through the quality parameters set by NAAC and its revised framework and guidelines. It will be a highly fruitful exercise for all the principals, IQAC coordinators, members and other stakeholders who are participating as delegates in this seminar. During the course of the seminar, a symposium on “Opportunities for Quality Enhancement in Higher Education” has also been organized to provide an interactive platform to all the participants to clear their doubts and share their experiences regarding quality sustenance and continuous enhancement. As Nelson Mandela has appropriately put it, “Education is the most powerful weapon which can be used to change the world and change is the end result of all high learning”, I look forward to see this academic endeavour as a concrete step towards changing ourselves and understanding our responsibilities towards quality culture.

Dr. Jyoti Patil
Principal and Convener

From the IQAC's Desk



Throughout the world, the Higher Educational Institutions (HEIs) underscore quality. The University Grants Commission (UGC) in its 532nd meeting held on 24th May 2018 on Quality Mandate set the objectives to improve the quality in Higher Educational Institutions (HEIs). One of the principal objectives is that every institution needs to get accredited by 2022. The process of Assessment and Accreditation (AA) of HEIs lies on the shoulder of National Assessment and Accreditation Council (NAAC) and the watchword Quality is quite conspicuous in its vision and modus operandi. The NAAC has revised its process of Assessment and Accreditation since July 2017. It represents an explicit Paradigm Shift making it ICT enabled, objective, transparent, scalable and robust. But it has brought stress and strain on non-accredited institutions by virtue of their

lack of knowledge regarding the revised process of Assessment and Accreditation (AA) by NAAC.

Thus the Internal Quality Assurance Cell (IQAC) of Renuka College, Besa, Nagpur has decided to dispel the misgivings and doubts of non-accredited institutions in and around Maharashtra by organizing IQAC National Seminar on Revised NAAC Framework Opportunities for Excellence in Higher Education which is the need of the hour in today's scenario. The Proposal has been sent to NAAC in August 2018 and the proposal has been approved by NAAC in its meeting on 28th September 2018.

The rationale behind organizing this IQAC, National Seminar is to disseminate information regarding the revised process of Assessment and Accreditation to all the stakeholders and academicians of Higher Educational Institutions (HEIs) at large. The research papers are invited on the apt themes synchronize on the title and the selected papers are published in the Peer Reviewed online ISSN Journal in Seminar Proceedings covering the topic ranging from Relevance of 'NAAC' in today's Scenario for Better Higher Education is dealt in detail, while in some Role of NAAC in Shaping Higher Education are highlighted. Some outline the Use of ICT, LMS & E-Learning Resources for Creative & Innovative Teaching Learning transaction; few emphasize Human Values and Professional Ethics in Higher Educational Institutions (HEIs). Some propose novel ideas in Library such as Green Library: An Overview others make critical analysis of revised AQAR, Academic and Administrative Audit. Some propound the theory of institutionalization of quality culture in higher education while some underline Students Satisfactory Survey, Students Support and Progression, Feedback of Stakeholders and Best Practices for involving various stakeholders and bringing transparency and deployment for the betterment of Higher Educational Institutions (HEIs).

The discussion and deliberation in this National Seminar on *Revised NAAC Framework Opportunities for Excellence in Higher Education* and the Symposium on *Opportunities for Quality Enhancement in Higher Education* is organized to make crystal clear the subtlety and intricacies in the process of (AA) in order to encourage the accreditation Institutions in general and the non-accreditation Institutions in particular to accelerate them for accreditation.

The financial support for the seminar has been provided by NAAC, Bangalore. We acknowledge them. We would also like to acknowledge Hon'ble Nitin Gadkari, Minister for Road Transport & Highways, Shipping and Water Resources, River Development & Ganga Rejuvenation, Hon'ble Devendra Fadnis, Chief Minister of Maharashtra, Dr. Jagannath Patil, Adviser, NAAC Coordinator, Western Region, Bangalore, Dr. Siddhartvinayak Kane, VC, RTM, Nagpur University, Dr. Nitin Raut, Ex. Minister, Government of Maharashtra, Dr. Babanrao Taywade, President Sachidanand Shikshan Sanstha & Former Principal Dhanwate National College for their inspirational words and wishes. We sincerely express our gratitude to Dr. Siddhartvinayak Kane, VC, RTM, Nagpur University for accepting our invitation to be the Chief Guest and Dr. Devender Kawady, Deputy Adviser, NAAC-Bangalore for his consent to be a keynote speaker in this seminar.

I would like to extend my sincerest gratitude to our Management for their support, our Principal for her meticulous planning, the Resource Persons for showing expedition in giving their acceptance, the Peer Review Team for their critiques and comments on the research papers to be incorporated in the online ISSN Journal, the organizing committee for their extensive cooperation and coordination and the faculty members for their constant efforts and endeavours and finally the delegates for their Research papers and active participation.

It is our steadfast belief that this National Seminar Proceedings will prove productive and beneficial to usher the concept of excellence at the national level.

Asst. Prof. Abdul Shamim
Coordinator-IQAC

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NAAC BASED BEST PRACTICES IN THE COLLEGE LIBRARY

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Abstract: *The article throws light on the various best practices to be followed in College Libraries. It covers its definition & meaning, Book exhibition, Orientation plan, Book display programme, Library hours, Staff-user meet, Library information brochure, Training to use E-resources, Review of book, Book talk programme, Readers club, Granthdan Yojana, Best library user award, counseling center regarding competitive examinations, Interaction with author etc. The present paper also highlight NAAC best practices. Paper also mention IT based best practices like Web page, Blogs, Wikis Virtual library tour, E-alert services, etc. Paper also throw light on other best practices like book bank, reading room facility, special facility scheme etc. Paper also mentions General Library practices & Library extension services. This paper will be useful guide to other libraries to get an idea about various ways & practices can be adopted in their libraries for creating an effective library management.*

Key words: Best Practices, College Libraries, E-resources, Library services

Introduction: College form the integral part of Higher Education and libraries in colleges are the primary source for learning process. The college library is a connecting link between teaching and learning as well as place which supplements its resources what is beyond scope of class room. College libraries play an important role in the educational history of both the students as well as faculty members. It serves the users by providing specific information to the user. But how far the college libraries are successful in implementing their goals into its reality is a big question. There must be some agency to have a proper vigilance to rectify the emerging needs, and for this kind of purpose. NAAC was established for maintaining quality education of the institutions.

Definition of Best Practices

According to webopedia. "Best practices are guidelines which are used to obtain the most efficient & effective way of completing a task using repeatable & proven procedures." According to National Board of Accreditation and Assessment (NAAC). "Best practice may be innovative and be a philosophy, policy, strategy, program, process or practice that solve a problem or create new opportunities and positively impact on organizations. Institutional

excellence is the aggregate of the best practices followed in different areas of institutional activities.”

From above definition, best practice means, it is a method or technique used to improve the current workflow of an organization to obtain its objectives effectively & with predetermined standards.

Best Practices in Library

The best practices suggested by the NAAC in its quality indicators in Library and Information services are as listed below.

1. Computerization of Library with standard Software.
2. Inclusion of Sufficient information about the library in the college prospectus.
3. Compiling user statistics.
4. Displaying newspaper clipping on the notice board periodically.
5. Career/ Employment information services.
6. Internet facilities to different user groups.
7. Information Literacy programs.
8. Suggestion box and timely response.
9. Displaying new arrivals and circulating a list of those to academic departments.
10. Conducting book exhibitions on different occasions.
11. Organizing book talks.
12. Instituting Annual Best User Award for students.
13. Organizing competitions annually.
14. Conducting user surveys periodically.

Need for best practices in Library

Best practices are developed in the library for following purpose.

- To execute the five laws of library science.
- To magnetize & meet the user demand.
- To maximize the utilization of library.
- To identify the needs of the users.
- To market library services and products.

General Best Practices:-

Following are additional practices to be conducted in library as a routine practice.

- 1) Regular Library Advisory Committee Meeting.
- 2) Binding of books & periodical Volumes.

- 3) Inclusive of Library Information in prospects & College Websites.
- 4) Intercom facility for easy communication among various departments.
- 5) Pasting of barcode, spine label and stamping in a definite place on the books.
- 6) Question sets of previous examinations.
- 7) Library Calendar of Activity & Events.
- 8) Use of pesticides for keeping away book worm & damage of books.

Benefits of Internet Facility in the Library:

- The readers are provided with available up-to-date knowledge with Internet facility. Their educational needs have fulfilled.
- The readers are benefitted with online resources by Internet.
- Students make use of Internet facility for filling up e-scholarship forms, to use NLIST journals, e-books, to check emails, to get information from govt. websites, to fill online job application forms, to check results online, etc.
- The students make use of Internet to fill up UPSC, MPSC, SET, NET, Enrolment, E-Scholarship forms, Banking Recruitment applications, Railway Recruitment applications, other online forms, etc.
- The teachers get information about the research made in their concerned subjects.
- Teachers to take help from internet sources in their teaching learning methods and reading materials.
- The users of the library are making use of internet on the large scale.

A few Examples of Experience of Best Practices in Academic and Research Libraries

- 1) Dr. S. R. Ranganathan writes that he brought to the notice of Sir C.V. Raman about Raman Effect which was published in a foreign journal. This incident happened in Madras University Library in early thirties. Sir C.V. Raman received the Nobel Prize for his work on the scattering of light which is called Raman scattering or Raman Effect.
- 2) Mr. T.N. Chaturvedi, former Governor of Karnataka narrated the experience about when he approached Prof. D.N. Marshall, Librarian Bombay University for a book from his Library. Prof. Marshall sent him the book immediately without waiting whether his library rules permitted him or not. Mr. T.N. Chaturvedi wrote to many

university libraries. He received negative reply from them saying that they have the book in the library but their rules do not permit them to send the book

- 3) Prof. P.K. Mehta, former Pro Vice-chancellor of IGNOU narrates the incident in 1970 when he wrote to Dr. B. Anderson, Librarian of Bombay University Library that he would like to make use of the library and mentioning his area of research work. Prompt reply came from Dr. B. Anderson. Prof. Mehta went to the library and met the librarian immediately. Dr. B. Anderson gave him three typed papers and told, “ This is the list of books available in our library which, I think are relevant to the area of your work “ and told him please feel free to contact me if you have any difficulty or need of any assistance. Prof. P.K. Mehta spent few weeks in the library. Prof. P.K. Mehta comments”A library is provision and every provision is judged on the basis of three parameters: Availability, Accessibility and Utilization.
- 4) In 1980s when the author was working as Deputy Librarian at American Studies Research Centre Library, Hyderabad Director, Prof. William Mulder used to ask him for making checklists on different authors of American literature for the outstation scholars. When the Director was told that making a bibliography of books and journal articles is the part of literary research and a job of research scholar himself, he would say, “No, this checklist will motivate him to start research on his topic. So let us send him the checklist immediately”.

Quality Indicators for the Library

The details relate to the library users, services offered, facilities, collection, rules, budget, usage of services, extension activities etc. and at every step students and teachers are the party in complying with it. In other words, we can say that involvement and support of these elements play a crucial role in the self-study report writing exercise. Hence maintenance of daily record needs serious attention. Library rules and the awareness among the users combined with alertness on the part of the library staff becomes the major requirements. It is true that libraries largely support learning, teaching and research processes in institutions. The set of questions framed for the library focuses on library infrastructure, collection, management and services. Extension activities and best practices are also covered. This can be explained in more details by dividing these questions into different headings.

Utilization of the library services

To check the utilization of the available services, various details about the working hours of the library (including Sundays and holidays, and after and before the class hours,

during examination) are noted. Facilities like computers and internet connectivity, reprographic service, status of library automation, open access system, number of books issued daily, fine etc. are the key questions. Various services are listed in the guidelines like circulation, clippings, bibliographic services etc. Inter library loan service, user orientation and information literacy programs are to be explained. Services used are evaluated through different data like average no. of books circulated, no. of reference queries received, no. of students visiting library, no. of teachers visiting library, display of new arrivals, awareness services etc.

Best Practices to Enhance Academic Activities

In the library context, the best practice may be those services through which the users are able to explore more resources and facilities from the library. This includes steps taken by the library to attract more users by creating suitable academic information environment. Here library is expected to focus on users' needs while introducing new services and facilities to them. Guidelines speak about the best practices in relation to new developments in the field. Service introduced as a best practice today may turn in to an essential one. Previously internet access in the library was considered as the best practice but today it has become an essential service. Best practices questions includes computerization of library with standard digital software, inclusion of sufficient information about the library in the college prospectus, compiling student/teacher attendance statistics and locating the same on the notice board, displaying newspaper clippings on the notice board periodically, career employment information services, internet facilities, information literacy programs, suggestion box, displaying new arrivals, circulating a list of those to academic departments, conducting book exhibitions on different occasions, organizing book talks, instituting annual best user award for students, best intellectual library award, organizing competitions annually and conducting user surveys periodically.

Conclusion

NAAC policy helps in developing the college libraries to make modernize and to provide good standard service to users. This is the best methodology for measuring themselves to find deficiency to enhance the library services, which support get maximum score based on certain criteria's, this paper clearly explains importance in maintaining the library to full fill the quality for the NAAC policy.

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